



GET TOBY HOME – ROLE: FIELD SUPPORT SPECIALIST

The Field Support Specialist would assist with any of the key roles that help reunite lost dogs with their families; Sighting mapping, sign making & flyering. This individual may want to do all of the key pieces of this role or maybe 1. No matter what you decide, please know that without your support we cannot do the work we do.

KEY FIELD SUPPORT SPECIALIST ROLES & RESPONSIBILITIES

*Note: Any of these roles training can be provided.

Sighting Mapping Specialist	Would be responsible for tracking and plotting sightings, sign placement and flyering done.
Sign Making Specialist	Would be responsible for helping to prep, complete and place signs in the field.
Flyer Specialist	Would be responsible for helping to create flyers from a template, share various templates (single, 4 on 1, business) with the team and owner for distribution. Would also support flyering effort

RECOMMENDED SKILLS & COMMITMENT

- Ability to volunteer a minimum of 5-10 hours a week
- Self starter, good problem-solver and highly self-motivated
- Have an active Facebook account
- Dedicated team player that enjoys working as part of a team
- Excellent communication and interpersonal relationship skills
- Strong written and verbal skills
- Ability to communicate recommendations with Board of Directors and provide regular updates
- Ability to build strong relationships with team members and within the community
- Highly organized and detailed oriented
- Strict adherence to client and team confidentiality
- Compassionate
- Located in State of Wisconsin
- Able to attend annual meeting
- Able to support Get Toby Home at public events
- Strong Facebook page knowledge